

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS**

**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 7/5/2016**

**BOARD MEMBERS PRESENT:** Heidi Brough Nye - Chair  
Benjamin E Doty  
Kristen E Hyde  
Linda L Simon

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Mitchell Toryanski, Legal Counsel

The meeting was called to order at 10:00 AM MDT by Heidi Brough Nye.

**EXECUTIVE SESSION**

Ms. Simon made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Doty. The vote was: Ms. Brough Nye, aye; Mr. Doty, aye; Ms. Hyde, aye; and Ms. Simon, aye. Motion carried.

Mr. Doty made a motion to come out of executive session. It was seconded by Ms. Simon. The vote was: Ms. Brough Nye, aye; Mr. Doty, aye; Ms. Hyde, aye; and Ms. Simon, aye. Motion carried.

**APPLICATIONS**

Mr. Doty made a motion to approve the following for a provisional permit, to sit for the exam, and upon successful completion of the exam, to be licensed:

Josephine Ruiz

It was seconded by Ms. Hyde. Motion carried.

**ADJOURNMENT**

Ms. Simon made a motion to adjourn the meeting at 10:12 am. It was seconded by Mr. Doty. Motion carried.

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Heidi Brough Nye, Chair

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Benjamin E Doty

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Kristen E Hyde

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Linda L Simon

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Tana Cory, Bureau Chief